



Central Board of Secondary Education

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)
"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, VIKAS MARG, DELHI-110 092.

CBSE/AFF/430101/EX-01466-1314/2013

SPEED POST

19
Date: 03.2013

THE MANAGER,
JAY INTERNATIONAL SCHOOL,
VILLAGE CHHAPRA,
OPP. WATER SUMP,
KALAWAD ROAD,
RAJKOT-360021, GUJARAT

Sub: Extension of Provisional Affiliation to the above said school beyond 31.03.2

Sir/Madam,

With reference to your online application dated 27/01/2012 on the subject cited above, I am directed to convey sanction of regularization/extension of provisional affiliation of the school with the Board for its Secondary School Examination and Senior School Certificate Examination for a further period of five years w.e.f. 01.01.2013 to 31.03.2018 subject to the fulfillment of the following conditions in addition to the general conditions intimated at the time of grant of provisional affiliation for secondary and senior secondary classes :-

1. The School is required to follow syllabi and course as per scheme of studies prescribed by the Board for the respective Examination.
2. The School is required to abide itself by the Examination/Affiliation-Bye-Laws of the Board.
3. The School is required to apply online for further extension of affiliation alongwith the requisite fee and other documents by 30th June of the preceding year in which the Provisional Affiliation expires. Applications will be accepted after the last date along with the prescribed fee and late fee Rs. 10,000/- per month. (Amended Rule 15.11)
4. Provisional Affiliation granted to a school will remain valid on receipt of online application of a school for further extension of provisional affiliation subject to the final decision of the Board. (Amended Rule 15.11)
5. It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE schools.
6. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under from Pre-Primary to Class XII :-

	Campus area	Enrolment	No. of Sections (pre-primary to X)	No. of Sections at Sr. Secondary (XI & XII)
(a)	1.0 acre	1250	02 in each class,	04 in class XI and XII
(b)	1.5 acre	1875	03 in each class	04 in class XI and XII
(c)	2.0 acre	2500	04 in each class	04 in class XI and XII
(d)	School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.			
(e)	Category		Area of land	No. of students
(i)	Secondary School		2000 sq. mtrs	600 upto Class X
(ii)	Sr. Secondary School with two streams		3000 sq. mtrs	900 upto Class XII



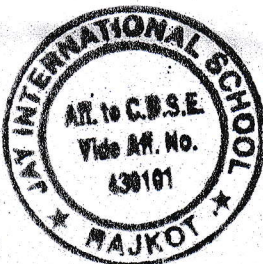
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Rajkot


7. The school will strictly adhere with all rules regarding safety of students including Fire fighting, Drinking water, Sanitation, Transportation, etc.
8. Income & Expenditure and audited annual accounts statement duly certified by the Chartered Accountant for the current year is required to be sent and the same be submitted every year.
9. Other conditions are enclosed as per Annexure 'A'.
10. Special conditions to be complied within three months:-
 - a) The School Managing Committee has not been constituted as per Affiliation Bye-laws, therefore, it may be reconstituted by including 02 representatives each of teachers, parents and CBSE. The school is required to forward a panel of 5-6 names of persons (at least 2 from KVS/JNV) not below the rank of Principal of Sr. Secondary School affiliated with the Board recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee.
 - b) The school is also required to furnish valid Sanitary Conditions, Drinking Water and Fire Safety Certificates issued by the competent authorities.
 - c) The school is required to furnish a copy of EPF Challan of latest month.
 - d) The school is required to furnish a copy the reserve fund, maintained in the joint names i.e. the Secretary, CBSE and the Manager of School as per the norms of the Board.
 - e) The school is also required to appoint more trained and qualified teachers to maintain section-teacher ratio as per norms and furnish a fresh staff statement accordingly.

Yours faithfully,

ASSTT. SECRETARY (AFF)

icl: As above




Principal
Jay International School
Rajkot

Gram : CENBOSEC, Delhi - 92
E-Mail: cbseedi@nda.vsnl.net.in
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Telex : 66015-CBSE-IN

CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)
"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, DELHI - 110 301
(AFFILIATION BRANCH),
REGD.

No. CBSE/Aff./SS-00887-1011/430101/242183

Dated: 15/6/10

The Manager,
Jay International School,
Village Chhapra, Kalavad Road,
Distt.- Rajkot, Gujarat-360005.

Sub: Upgradation in respect of above said school.

Sir/Madam,

With reference to your application dated 26.06.2009 and subsequent inspection of the school, I am directed to convey sanction for provisional affiliation to the above said school for Senior School Certificate Examination for a period of three years w.e.f. 01.04.2010 to 31.03.2013 in the following subjects:-

- (a) Languages:- ENGLISH CORE/ELECTIVE, HINDI CORE/ELECTIVE, GUJARATI, SANSKRIT.
- (b) Elective Subjects:- MATHEMATICS, PHYSICS, CHEMISTRY, BIOLOGY, ECONOMICS, ACCOUNTANCY, BUSINESS STUDIES, IT SYSTEMS, PHYSICAL EDUCATION, COMPUTER SCIENCE.

The sanction is subject to the fulfillment of the following conditions in addition to the general conditions intimated at the time of grant of provisional affiliation for secondary classes:-

1. "The school will follow syllabi and courses as per scheme of studies prescribed by the Board for Senior School Certificate Examination and changes made therein from time to time."
2. The school will provide additional suitable facilities for classes XI and XII, as per requirements laid down in the rules.
3. It will increase the number of books in the Library and equipments in the Laboratories/Workshops with adequate games facilities etc. in consonance with the requirements of the Board for Classes XI & XII.
4. It will appoint only qualified staff to teach Classes XI & XII as per requirements laid down by the Board.
5. It will provide facilities for adequate co-curricular and extra-curricular activities for the wholesome development of the students.
6. It will abide itself by the Affiliation Bye Laws of the Board and other rules and regulation prescribed by the Board from time to time.
7. The accounts should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared as per rules. A copy each of the Statements Accounts should be sent to the Board every year.
8. The school will enroll students proportionate to the facilities available in the school as prescribed the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number under from Pre-Primary to Class XII depends upon campus area and facilities:-

	Campus area	Enrolment	No. of Sections (pre-primary to X)	No. of Sections at Sr. Secondary (XI & XII)
(a)	1.0 acre	1250	02 in each class	04 in each class XI and XII
(b)	1.5 acre	1875	03 in each class	04 in each class XI and XII
(c)	2.0 acre	2500	04 in each class	04 in each class XI and XII



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Contd.....

- (d) School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.
9. School will provide physical facilities as per norms of the Board. The facilities reported at the time of last inspection are as given under:-
- Area of school campus - 34,702 sq. mtrs.
 - Total built up area - 4,750 sq. mtrs. (Ground + First floor)
 - Area of play ground - 20,000 sq. mtrs.
 - No. of class rooms - 16 (22.2'x28.4)
 - Other rooms - 13 (22.2'x28.4)
 - No. of labs:
 - Biology - 01 (22.2'x28.4)
 - Physics - 01 (22.2'x28.4)
 - Chemistry - 01 (22.2'x28.4)
 - Maths - 01 (22.2'x28.4)
 - Computer Science - 01 (22.2'x31.9)
 - Composite Science lab ---
 - Size and no. of books in the Library-01(31.9'x22.2, reading room 22.2'x28.4) No. of books 2214.
10. The school will strictly adhere with all rules regarding safety of students including Fire fighting, Drinking water, Sanitation, Transportation, etc.
11. Annual fee of Rs. 4500/- @ Rs.1500/- per annum for three years (01.04.2010 to 31.03.2013) be also remitted at an early date. (In case of overseas Independent school @ Rs. 5000/- p.a. and overseas Kendriya Vidyalayas @ Rs. 3500/- p.a.).
12. The school will apply for further Extension of Provisional Affiliation on the prescribed form together with the prescribed fee of Rs. 12,500/- and other essential documents in the preceding year before the expiry of the date.
13. The school is eligible to open CBSE pattern classes XI w.e.f. 01.04.2010. Accordingly, 1st Batch of class XII of the school will be appeared at the CBSE Examination to be held in the year 2012.
14. Other conditions are as per Annexure 'A' enclosed.
15. Special conditions to be complied within three months:-
- a) The school is required to appoint PGTs in the concerned subjects.
 - b) The school is required to pay salary and other admissible allowances at par with corresponding category employees in state Government schools.
 - c) Enrollment of the students in each class should be improved.

Yours faithfully,

(JOSEPH EMMANUEL)
DEPUTY SECRETARY (AFF)

Dated: 11

No. CBSE/Aff./SS-00887-1011/430101

Copy to:-

1. The Principal, Jay International School, Village Chhapra, Kalavad Road, Distt.- Rajkot, Gujarat-360005.
2. The Regional Officer, CBSE, Todarmal Marg, Ajmer -305 030 with the request to allow the school to sponsor candidates strictly on the norms stated above.
3. AMC, Unit, Preet Vihar, Delhi.

DEPUTY SECRETARY (AFF)



Principal
Jay International School
Rajkot

Central Board of Secondary Education

Annexure - A

2, Community Centre, Shiksha Kendra,
Preet Vihar, Delhi - 110301

Affln. No. 430101

Other Conditions :

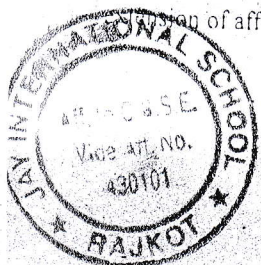
Conditions for which Compliance to be submitted with in three months from the date of issue of sanction letter :-

1. Running /Starting of class IX/X or XI/XII without prior Provisional Affiliation upto Secondary level /Sr. Secondary level from the Board would be unauthorised and school shall be responsible for the consequences arising out of it.
2. Non submission of application for extension of Provisional Affiliation by 30th June of the year preceding to the year by which provisional affiliation granted, expires, would also attract violation of provisions of Affiliation Bye Laws.
3. School will not prepare any student/start any class for any other Board except CBSE from their CBSE Affiliated school Building/premises.
4. The Board would not allow any transfer of property/sale of school by one Society /Management / Trust to another Society / Management / Trust through agreement /sale deed and the school shall not be closed down in the same premises. In case such transaction is effected explicitly or implicitly the board shall withdraw its affiliation with immediate effects.
5. Pay and allowances to staff should be revised from time to time to bring it at par with that to the State Government.
6. The service conditions be strictly followed as per State Education Act and staff be given appointment / Confirmation letters etc, accordingly.
7. 5-6 names of persons (atleast 2 from KVS/JNV) not below the rank of Principal of Sr. Secondary School affiliated with the Board be recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee.
8. The School shall maintain Section teacher Ratio at least 1:1:5 at each level i.e. primary (I-V) Secondary (VI-X) and Sr. secondary (XI-XII)
9. The school has to constitute a committee for protection of women from sexual harrasment at the work place and to abide by the guidelines and norms prescribed by the Hon'ble Supreme Court of India in W.P. Criminal No. 666-70 of 1992 Vishakha and others state of Rajasthan and others delivered on 13/08/1997.
10. Rs. 4000/- on account of annual fee for 5 years may please be remitted.

11. The school shall maintain Reserve Fund in the joint names of the Manager of the school concerned and the Secretary of the Board in the scheduled Bank to the extent indicated below :-

Upto	500	Students	Rs. 60,000
501	750	"	Rs. 80,000
751	1000	"	Rs. 1,00,000
above	1000	"	Rs. 100/- per student rounded to nearest thousand

The intrest accruing out of the deposit of reserve fund made by the institution at the time of Affiliation / of affiliation be not withdrawn by the management under any circumstances what so ever.



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ASSTT./DEPUTY SECRETARY (Aff.)